



**ENGINEERING COLLEGE HOSTELS
COLLEGE OF ENGINEERING GUINDY
ANNAUNIVERSITY, CHENNAI - 25**

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Professor & Executive Warden

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001/ECH/summer vacation/2023

DATED: 18.05.2023

CIRCULAR

1. This is to inform that the Residents of the hostels have to vacate within a day after their last regular end-semester examination. Residents must surrender Mess identity card and enter the details in the "Leaving register" kept for this purpose in the Hostel office while vacating the hostel for summer vacation in order to avoid mess bill charge. The vacating form must be submitted in-person individually to the Hostel office.

S.NO	Semester	Branches	Last Date of Regular End Semester Exam	Hostel Room to be vacated on or before
1.	IV Sem.	EEE, Ind, Manuf, IT, Bio-Med, Mech & Mech Tamil.	14.06.2023	15.06.2023
2.	IV Sem.	Civil, Civil Tamil, ECE, Geo, Mat Sci, Mining, Print and pack Tec. CSE	16.06.2023	17.06.2023
3.	IV Sem.	M.Sc. Integrated (CS & IT)	05.06.2023	06.06.2023
4.	VI Sem	CSE	24.06.2023	25.06.2023
5.	VI Sem	Ind, Mining, IT, Bio-Med	08.06.2023	09.06.2023
6.	VI Sem	Mech Tamil	09.06.2023	10.06.2023
7.	VI Sem.	Civil, EEE, ECE, Geo, Manuf, Mat Sci, Mech, Civil- Tamil, Print & Pack Tec,	10.06.2023	11.06.2023
8.	VI Sem.	M.Sc. Integrated (CS & IT)	08.06.2023	09.06.2023
9.	VIII Sem.	EEE, Manuf, IT, Bio-Med, Mech Tamil, Print & Pack Tec.	24.05.2023	25.05.2023
10.	VIII Sem.	Civil, Ind, Mining, Civil-Tamil	26.05.2023	27.05.2023
11.	VIII Sem.	Mech	08.06.2023	09.06.2023
12.	VIII Sem.	ECE, Mat Sci	10.06.2023	11.06.2023
13.	VIII Sem.	CSE	24.06.2023	25.06.2023
14.	VIII Sem.	M.Sc. Integrated (CS & IT)	10.06.2023	11.06.2023

- 2) Cloak rooms will be made available for those (except final year B.E./ B.Tech. / B.Arch. /M.Sc. (5 year)) who want to keep their belongings as mentioned below:

S.No	Category of Residents	Block
1	I Year Boys	Anicham, Chembaruthi
2	II Year Boys	Aambal, & Kurinchi
3	III Year Boys	Vaagai (Boys)
4	M.Sc. 5 years Course (I Year)	Thazham & Anicham
5	I (Malligai) & I – Malligai Extn.	Malligai Extn.
6	XII - Mullai	XII - Mullai
8	Paarijatham Ext (New Block)	Paarijatham Ext.
9	XIII Block - Thamarai	XIII - Thamarai
10	ROJA	ROJA – Common Room

Residents are advised to contact the respective Resident Counsellor to avail the Cloak room facility. The Cloak rooms will function between 2.00 p.m. to 5.30 p.m. for keeping their belongings. Resident must enter the details in the "Clock Room Form" available with their respective Resident Counselor.

3. The Cloak Room will be opened at the time of re-admission only. The residents are directed NOT to leave any costly belongings like Computer and its peripherals, electrical and electronic gadgets, Mobile phone etc. in cloak rooms, and any other items which they may need during the vacation.

4. The service in the mess will cease after the dinner on dates as mentioned below:

S.No	Name of the Mess		Last date of Functioning for this semester
1	Junior Mess	1 st Year	-
2	Senior Vegetarian Mess	2 nd , 3 rd , 4 th year	17.06.2023
3	Senior Non-Vegetarian Mess	UG- 2 nd & 4 th Year	17.06.2023
4	Ladies Mess	2 nd , 3 rd , 4 th year Ladies	17.06.2023
5	PG Mess	For 3 rd Year UG	11.06.2023

- 5) The total mess dues/advance for the current period and the amount to be paid for the ensuing academic year will be intimated in the website www.ceghotel.in by Third week of June 2023, to enable the residents to clear the hotel dues / pay the hostel fees at the time of re-admission.
- 6) Permission to stay in the hostel after their last regular End-semester examination/ projects Viva Voice Examination may be given only for Residents who are writing arrear examination and for Resident attending Inplant / Summer Training Programme as part of the curriculum. (Concessional Charges will be applicable @ Rs.300/- per day for stay extension & boarding. The charges will be deducted from the mess advance, if sufficient amount is available in mess advance. Otherwise, the candidate shall have to pay the applicable charges)
- 7) Resident have to produce proper evidence [copy of the Hall ticket, permission for Inplant training] along with the duly filled in application form and stamp size photograph. Application from will be available in the hostel office from 01.06.2023. Residents have to stay only in allotted room in the hostel block.
- 8) The dates for re-admission for the ensuing academic year shall be intimates in the website www.ceghotel.in later.

V.S. [Signature]
19/05/23
EXECUTIVE WARDEN
Engg. College Hostels, CEG

A. Sugauli
19/5/23
DEAN & WARDEN, CEG

Copy to:

1. All Deputy Wardens
2. All Resident Counsellors
3. All Mess/Block Notice Boards
4. The File

[Signature]
19.05.2023

**ENGINEERING COLLEGE HOSTELS
COLLEGE OF ENGINEERING
ANNA UNIVERSITY, CHENNAI – 600 025**

Sl.No:

SUMMER VACATION - 2023

DETAILS ABOUT ARTICLES KEPT IN CLOAK ROOM

(Resident Copy should be surrendered when receiving back the items)

Cloak Room No. & Block : Date:

Details about the Student :

Name :

Class :

Roll No

Articles Kept with Colour & Quantity : 1)

2)

3)

4)

5)

Signature of the Student :

Signature & Name of the Resident Counsellor :

Note: The Students are advised not to keep any valuable items in the Cloak Room

FOR OFFICE USE

Sl.No:

Date:

Received back the articles mentioned above in good condition.

Signature of the Student

Name:

Hostel Admission No.:

**ENGINEERING COLLEGE HOSTELS, COLLEGE OF ENGINEERING GUINDY
ANNA UNIVERSITY, CHENNAI – 25**

Date:

Application for Staying in the Hostel during Summer Vacation-2023

(Only who are not defaulters and who were regular in paying the Hostel/Mess dues are eligible to apply and stay. The inmates will be sent out of the Hostel if found violating Hostel Rules and Regulations or Misbehaving. They will not be given Hostel accommodation in future.)

- | | | |
|------------------------------|-------------|------------|
| 1. Name : | Roll No : | |
| 2. Hostel Admission No. : | Mobile No : | |
| 3. Block : | Room No : | |
| 4. Course : | Branch : | Semester : |
| 5. Date of Application : | Mess: | |
| 6. Period of Stay Required : | From | To |
| 7. Purpose of Stay : | | |

Signature of the Student

Head of the Dept. with Seal
(Recommending the purpose of stay)

OFFICE USE

1. Cleared the Mess dues up to (Month / year)
2. Advance available in the mess account
- * 3. Hostel Stay Extension charges & mess charges
to be deducted from mess advance per day **Rs.300** X..... days = Rs.
4. Permission granted YES / NO
5. **Allotted Room Number and Block for Summer Stay** :

EXECUTIVE WARDEN

* Hostel Stay Extension Charge and Mess Charge per day will be adjusted in Mess Advance if sufficient balance is available.

Kindly attach a stamp size photograph for issue of temporary stay I D Card